

Black Country and West Birmingham Joint Commissioning Committee (JCC)

Minutes of Meeting dated 9th May 2019

Members:

Dr Salma Reehana – Chair, Wolverhampton CCG
Andy Williams – Accountable Officer, Sandwell & West Birmingham CCG
Paul Maubach – Accountable Officer, Dudley CCG and Walsall CCG
Dr Anand Rischie – Chair, Walsall CCG
Dr David Hegarty – Chair, Dudley CCG
Prof Nick Harding – Chair, Sandwell & West Birmingham CCG
James Green – Chief Finance Officer, Sandwell & West Birmingham CCG and Wolverhampton CCG
Matthew Hartland – Chief Finance and Operating Officer, Dudley CCG; Chief Finance Officer, Walsall CCG
Peter Price – Lay Member, Wolverhampton CCG
Julie Jasper – Lay Member, Sandwell & West Birmingham CCG
Mike Abel – Lay Member, Walsall CCG
Laura Broster – Director of Communications and Public Insight, Dudley CCG

In Attendance:

Alastair McIntyre – Portfolio Director, Black Country & West Birmingham STP
Charlotte Harris – Note Taker, Black Country & West Birmingham STP
Deborah Rossi – Transition Director, Black Country & West Birmingham CCGs
Jonathan Fellows – Independent Chair, Black Country & West Birmingham STP
Peter McKenzie – Corporate Operations Manager, Wolverhampton CCG
Steven Marshall – Director of Strategy and Transformation, Wolverhampton CCG
Vic Middlemiss – Head of Contract and Procurement, Wolverhampton CCG

Apologies:

Dr Helen Hibbs – Accountable Officer, Wolverhampton CCG
Paula Furnival – Director of Adult Social Care, Walsall MBC

1. INTRODUCTION

- 1.1 Welcome and introductions as above.
- 1.2 Apologies noted as above.
- 1.3 There were no declarations of interest.
- 1.4 The minutes of the meeting held on the 11th April 2019 were agreed as an accurate record.
- 1.5 The action log was reviewed and actions confirmed as delivered or others taken within the agenda.
- 1.6 Actions 141, 142, 147, 148 and 149 were closed. In regards to action 147, a report will be submitted to the July JCC meeting.
- 1.7 In regards to action 140, there is a planning session scheduled for the STP on 07 June 2019. It was agreed there would need to be a session before for commissioners to discuss the models under consideration in the four areas. David Frith, Strategy Unit, is completing a paper on the similarities and differences between the models. It was agreed another date for this

discussion will be sought. It was noted on 23 May 2019, there is a West Midlands “Thinktank” which can allow the members to be cited on what is being done by the Strategy Unit.

1.8 Action 146 was deferred.

2. CCG TRANSITION BOARD

2.1 The Terms of Reference has been amended and sent to Governing Bodies for approval. The chairing arrangements have been agreed. The next meeting is to discuss the draft options appraisal report. There will be an agenda item for the JCC Executive Development Session on the 23 May 2019 regarding a single commissioning voice.

3. CLINICAL LEADERSHIP GROUP (CLG) UPDATE

3.1 Prof Nick Harding updated members on ongoing discussions from the CLG. At the April meeting there was an update from Sarah Shingler and Timothy Horsburgh on the Children and Young People workstream. There was a review of the model hospital date analysis. A cancer update will be a standing agenda item due to the current performance issue. There was a focus on breast cancer and 2 Week Wait performance at Wolverhampton. The value of the clinical senate and clinical networks were discussed at the meeting with an action for Prof Nick Harding and Dr Helen Hibbs to write to Dale Bywater setting out the STP views – the JCC noted that this has been done. Prof Nick Harding gave an update on progress with the challenged services work and that Jonathan Odum is now leading on this.

4. FORMALLY DELEGATED AREAS

4.1 Transforming Care Partnership

4.1.1 Steven Marshall gave an update in Dr Helen Hibbs’s absence. There was a discussion on the total numbers and there has been a reduction in beds. There is still pressure to reduce bed numbers. There is still a challenge around admissions. It was agreed it would be beneficial to understand the Black Country Partnership FT community model and how this is being clinically led. It was agreed they would be invited to attend the next JCC meeting.

4.1.2 Laura Broster informed the meeting that the engagement phase (for the community model) is closing on 23 May 2019 for public comments. The Operations group will then be doing a review in June. It was agreed this needs to be total review not just a focus on the engagement aspect.

Action: A presentation from the Black Country Partnership FT community model for Transforming Care Partnership to occur at the June JCC meeting.

Dr Anand Rischie entered the meeting.

4.2 Mental Health

4.2.1 Reporting has moved to a bi monthly cycle. There was no update this month.

4.3 CHC Care Home Procurement – Highly Complex Care – Proposal

4.3.1 Vic Middlemiss discussed the procurement update on CHC complex care. There has been significant progress. It was noted the project group, with representatives from all four CCGs, had discussed and considered various procurement options with Any Qualified Provider (AQP) being the preferred option. This is currently being used for Core CHC. A paper which outlines all risks and benefits of all of the options was available. A comprehensive Service Specification is being developed. There will be a market and engagement event in early June.

- 4.3.2 It was proposed that Wolverhampton CCG assume the role of the host commissioner. Wolverhampton CCG Governing Body would sign off the procurement documentation and behalf of the other CCGs. Wolverhampton CCG would be designated as lead contracting authority, with the other CCGs names as associates. It was proposed each of the CCGs remain responsible for payment to providers as determined by individual patients and their registered GPs.
- 4.3.3 It was agreed the Service Specification would need to be tested against existing strategic priorities. There should be a minimum criteria required for Care Homes such as with IT. This could be developed into a generic specification for CHC and Care Home placements. There is a risk regarding there being less provision than originally available by moving to AQP which could impact on the continuity of care. The CHC Complex Care spend for 2018/19 will need to be reviewed and it would be beneficial to have the 2019/20 forecast. Vic Middlemiss informed that the matrix to collect the information is being expanded to include more granularity. There is a need to ensure there is a common detailed cohort of patients for the Black Country. The risk of stability of the provider market will need to be monitored and recorded on a risk register.
- 4.3.4 It was agreed a paper would be presented to the four CCG Governing Bodies recommending delegated authority to the JCC regarding CHC Care Home Procurement.

Vic Middlemiss left the meeting.

5. RISK REGISTER

- 5.1 The issue of limited delegated authority was discussed and the impact on moving at pace. It was agreed this can be discussed at the Transition Board.
- 5.2 Peter McKenzie will be a single point of contact for Governance and will ensure that a representative from one of the four CCGs will be in attendance at each JCC (and Transition Board) going forward.

6. MATTERS OF COMMON INTEREST

6.1 Place Based Update – Sandwell & West Birmingham

- 6.1.1 Andy Williams discussed the care alliance arrangements and the progress that has been made. For West Birmingham, the Birmingham Health and Well Being board have rejected the outcomes framework.
- 6.1.2 The second phase of the boundary consultation has closed. It was noted the timeframe and logistics will need to be taken into account. The intentions of the regulators is unclear.

Steven Marshall left the meeting.

Peter McKenzie entered the meeting.

6.2 Performance and Assurance Return

- 6.2.1 The performance data for each STP will now be available monthly, provided by NHS England and NHS Improvement (NHSE/I).
- 6.2.2 NHSE/I have yet to confirm the reporting arrangements for tracking Transformation Assurance. In the meantime we will proceed as last year until any alternate process is agreed.
- 6.2.3 The Bronze Pack will be circulated for information. It was suggested RightCare and Get It Right First Time (GIRFT) information could also be presented.

6.3 Midland Metropolitan Hospital (MMH)

- 6.3.1 This is business as usual. The hospital will open in 2022. An operational plan for commissioning is being developed. There may be an adjustment of sites but this is not formalised and is subject to consultation.

Alastair McIntyre left the meeting.

6.4 Staff Survey Results (all CCGs)

- 6.4.1 The CCGs are conscious of the increased levels of uncertainty of staff regarding their future. There will be continued transparency to try to reduce this.

7. FEEDBACK FROM GOVERNING BODIES

- 7.1 No update was given.

8. UPDATE FROM STP

- 8.1 There is a workshop on MMH on 31 May 2019.
- 8.2 There is Board to Board with Birmingham and Solihull STP on 12 June 2019.
- 8.3 There is a review of the governance of the STP regarding the representation of Primary Care Networks (PCN) and Non-Executives. The proposed PCN leaders have indicated they would like four seats; one seat to represent each place.

9. ITEMS FOR INFORMATION

- 9.1 There were no items raised.

10. ANY OTHER BUSINESS

- 10.1 There were no items raised.

11. DATE OF NEXT MEETING

Thursday 13 June, 09:00-10:30, Meeting Room 1, 2R, Kingston House, 438-450 High Street, West Bromwich, B70 9LD

JCC Action Log

No.	Date	Action	Lead	Deadline	Status Update
140	14 th Mar 2019	CCGs to meet and discuss the models under consideration in the four places and look at how these build to a sustainable ICS and ensure sustainability when trying to establish acute collaboration.	Alastair McIntyre Matthew Hartland	31 st May 2019	
143	14 th Mar 2019	Dr Helen Hibbs to take forward an exercise to map all current Specialised Services, understand which services could be delegated and identify the risks from the direction of travel for Specialised Services. Dr Helen Hibbs also to discuss Specialised Services with Alison Tonge.	Dr Helen Hibbs	End of July 2019	Meeting arranged to discuss Specialised Services for 18 June 2019
146	11 th Apr 2019	Dr Helen Hibbs to share the West Midlands Quality Review Service workforce review information with JCC members	Dr Helen Hibbs	9 th May 2019	
150	9 th May 2019	A presentation from the Black Country Partnership FT community model for Transforming Care Partnership to occur at the June JCC meeting.	Dr Helen Hibbs	9 th May 2019	Completed